

MUSIC STUDIO OF BETSY FIEDLER

485 Johnny Appleseed Lane, Leominster, MA 01453
978-534-5308
fiedlers5b@gmail.com

Lesson Contract for Students

Fall Term: September – January Spring Term: January – June Summer Term: June – August

ATTENDANCE: It is *so* important for students to come regularly to their weekly lessons.

Students will progress faster with regular attendance and consistent practice.

I take my responsibility as music teacher seriously and make every effort *not* to cancel lessons. In turn, I ask that you please try to keep interruptions such as doctor appointments and play dates or other lesson time conflicts to a minimum. *Your lesson time is a slot held exclusively for you.*

STUDENT ABSENCES AND CANCELLATIONS: All lessons must be paid for whether taken or missed. Each student will be permitted one excused absence per term, therefore **one makeup lesson per term**. One excused absence and any teacher absences will be made up during the term, if possible, or pro-rated at the end of each term. If you should need to miss a lesson, please let me know at least 24 hours in advance, or in the case of illness, in the morning on the day of your lesson. You will be expected to pay for the lesson if you do not call in advance to cancel. If you miss or cancel lessons frequently, (more than once every term) you will lose your time slot unless you pay for the missed lessons.

RESCHEDULING: Some of you have very demanding performance/sports calendars! Sometimes it is possible to **occasionally** reschedule a lesson, *with lots of advance notice*, but these opportunities are limited – not guaranteed. Be prepared to let that lesson be your excused absence for the semester, or to pay for the missed time slot. If your director/coach adds a last minute practice, and you have to miss a lesson, that will count as an unexcused absence.

WITHDRAWAL POLICY: If a student withdraws from the semester for any reason, four weeks written notice is required. Starting one week from the date of notice, the next four lessons must be paid for whether taken or not. Students who withdraw at any time will forfeit credits for excused absence make ups and only receive credit for teacher absences.

SNOW DAYS: A school snow day does not automatically mean that afternoon lessons will be cancelled. If the snow has stopped and my driveway is plowed, we will probably have lessons. If unsure, PLEASE CALL.

VACATIONS, SCHOOL HOLIDAYS, PERFORMANCES: Please notify me in advance if you plan to miss lessons for any reason. When you or I must miss a lesson due to a vacation, holiday, or performance, I will make every effort to reschedule the lesson. During school vacations and holidays, I often teach. If I will be away for a vacation week, I will let you know well in advance. Please call me if you are unsure of a holiday. I often write the schedule in the student's notebook if the parent doesn't come in to the lesson, so check those notebooks. I make arrangements for my own family's activities around your child's lesson time, and when you don't show up, it is unfair to my family.

TUITION: There are 3 payment options:

1. Pay each week in cash. (No checks accepted for weekly payment.)
2. Pay for the month by cash or by check (to **Elizabeth Fiedler**). This is *always due at the beginning of the month*.
3. Pay for the entire term in advance.

I reserve the right to discontinue lessons with any student at any time.
If you have any questions I welcome your email or phone call.

Sincerely,
Elizabeth (Betsy) Fiedler